



Approved by the Governing Body on:

Review Date: Spring 2019

ONGAR PLACE PRIMARY SCHOOL EXCLUSION POLICY

Ongar Place Primary School is committed to safeguarding and promoting the welfare of children. The recruitment and appointment of staff, school policies and procedures always consider the safeguarding of children as the first priority.

Purpose:

Exclusion from school is a sanction of last resort. This policy, in conjunction with DfE guidance, provides the basis for decisions to exclude pupils from school

Policy:

The aims of the policy are the following:

- To ensure that teaching and learning takes place in an orderly environment;
- To ensure that all students take responsibility for their own behaviour;
- To ensure that sanctions are used to address the behaviour, not to belittle the pupil.

Exclusions must only take place in a considered manner, once all the relevant facts relating to a particular incident are known.

Exclusions are given only:

- In response to serious breaches of the school's Policies: including persistent or escalating behaviour; and/or
- If allowing the pupil to remain in school will seriously harm the education or welfare of the pupil or others in the school; and/or
- For any breach of Statutory or Common Law.

Exclusions can only be given by the Headteacher, or if the Headteacher is absent, the Deputy Headteacher; who should make it clear that they are acting in the Head teacher's absence.

The guidelines, pro-forma letters and timescales laid down in the relevant DCFS guidance must be followed. However, breach of the guidance will not, in itself, render any exclusion invalid.

If a child has been excluded for a fixed term, re-admittance to school requires that a re-integration meeting takes place which will outline required future behaviour and the results of continuing to misbehave. This meeting should involve parent(s). However, it is not appropriate that any external exclusion be extended simply because parent(s) cannot or will not attend. (Reference to 'parents' means those with parental responsible as defined by the Education Act)

Reporting:

An anonymised report of fixed term exclusions should be presented by the Headteacher or delegate to the Children and Learning Committee.

~~Agreed: May 2010~~

~~Reviewed: Spring 2013~~

~~Review Date: Spring 2015 (or following change of guidance)~~

~~Author: Head Teacher~~

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~~Policy: Statutory/Recommended~~