

Governor Monitoring Form

Governor Name: Monique Grace and Jade Harper
Date of Visit: 12.11.18
Purpose of Monitoring: DA3 Increasing greater depth and mastery through teaching, learning and intervention
Format of Monitoring: Meeting with Mrs Lisa Overin (with Jade Harper and myself)
<p>Report of Observations or Discussions:</p> <p>Discussion:</p> <p>New elements: All children on the SEN register are now on electronic and paper files on a drive only Mrs Overin has access to. Helpful for others/Mrs Good to access this?</p> <p>Mrs Overin now has a file with notes of all meetings and a bit of a 'this is where we are at' so that she has quick access to each child as events arise quickly and she needs a quick access to the latest information on that child.</p> <p>Now on a SENCO Course; A post graduate in Special Educational Needs. A 1 year course funded by the school. All new SENCOs now need this 'National Senco Awards accreditation.</p> <p>Regarding the previous development points:</p> <p>-SEN-attendance link. I have discussed this with Mrs Good on a separate occasion and she says that it's more for her as head teacher to know this data as opposed to Mrs Overin, whose job is more hands on. Mrs Overin says that she has access to SIMS and can access each child individually and check their attendance, but needs more familiarisation to generate a report relating the two.</p> <p>-SEN/Other learner relationship and their progression rates. Teachers submit their data half-termly. Lisa Overin is not sure if they progress at the same speed, and is interested in how many steps they should progress a year. She believes that it's 4 points along the general scale given to parents.</p> <p>-Conveyancing information to SEN teachers and helpers.</p> <p>Mrs Norman (Yr 1 and Yr 2) –overview meetings of the groups.</p> <p>Mrs Tuttle (KS 2) –meet once a term/half term.</p> <p>Mrs Gailor (ELSA) – started meeting once a term.</p> <p>This is a rough guide to when they meet, although there are a lot of ad hoc discussions. Idea to put a process in place to show their meetings and discussions.</p> <p>Discussion about the interventions put in place (Ginger Bears Group for eg) and their impact on a figure scale. We discussed that next time we will see and evaluate the impact.</p> <p>Development: PPM: Lisa, Angela and the class teacher per term.</p> <p>Mrs Overin and team are clearly putting in place a strong SEND department. There is progress and training every time that I come in. The students 'appear' to get a lot out of the interventions and SEND aid (it's just having a formal scale to show that they are). The SEND-parent relationship appears good and with the open door policy that Mrs Overin has, there is clearly an environment that the parents can come to the SEND dept with any queries.</p>

<p>Links to Success Criteria in School Development or Other Positive Comments:</p> <p>DA 1 Emotional Well-being. (The SEND department are clearly forefront in aiding this for both the pupils whom they work with and their families.)</p> <p>DA3 Increasing greater depth and mastery through teaching, learning and intervention.</p> <p>DA4 Further empowering parents to encourage and support children. (By being so open and available and giving advice, access to courses, specific aid and links. Also by providing coffee mornings etc.)</p> <p>DA5 Improving and extending the vocabulary of all groups of children. (The work especially that Mrs Norman and Mrs Tuttle do specifically aim at this area, and other academic areas of development.)</p> <p>DA6 Assessing with accuracy and consistency across targeted subject areas.</p>
<p>Actions or Questions Arising:</p> <ul style="list-style-type: none"> -Ensure that Mrs Good and/or other teachers who may require it, has access to the SEN drive. -Lisa Overin to find out how many scale points a pupil is expected to progress every year, and if this is the same for those with SEN needs. -Easy and useful ways of documenting the meetings and discussions between Lisa Overin and the SEND team. -Next time to discuss and compare the impact that the intervention group have had. <p>(-In general DA6 Assessing with accuracy and consistency across targeted subject areas.)</p>
<p>Suggestion for future monitoring activity:</p> <p>Meeting with Mrs Overin in the Spring Term 2019.</p>
<p>Date sent to Headteacher and Clerk:</p> <p>1.3.19</p>
<p>Other comments following presentation at Committee</p>